

Virginia Board of Long-Term Care Administrators

Policy on CCAs/CONFIDENTIAL CONSENT AGREEMENTS

1. Intake Investigations/offline cases to be reviewed by the Executive Director for a decision regarding:
 - ❖ closure
 - ❖ further investigation or
 - ❖ assignment to a member of the Special Conference Committee (SCC) for probable cause review.
2. Consideration of CCAs will be addressed in the probable cause reviews conducted by a member of the Special Conference Committee, and Staff will implement the decision.
3. SCCs may use CCAs to address minor or technical violations to include:
 - ❖ Missing five (5) or fewer continuing education credits
 - ❖ Recordkeeping
 - ❖ Technical probation violation
 - ❖ Failing to follow policy where there is no negative patient outcome
 - ❖ A single misdemeanor conviction involving moral turpitude, without any other issues
 - ❖ HPIP participant not eligible for a stay but with minimal practice issues
4. A proposal from a respondent for a CCA will only be considered during probable cause review and shall not be considered once a notice is executed.